

Craignish Community Company

Minutes of Board Meeting 7.30pm 14th September 2022 via Zoom

Present:

Iain Saunders (acting Chairman in Vicki Burnett's absence), Angie Bird, Rory Day, Mark Hampton, Jane Smee (Secretary), Christian Smyth (Treasurer).

1. Apologies: Vicki Burnett, Siobhan Healy, Laura Leslie-Sherwood.
2. Minutes of Board meeting 13th July 2022: a draft had been circulated before the meeting and these were approved.
3. Finance: Christian confirmed that the quarterly accounts would be available for the next meeting, in October. He is continuing to work on gathering the documents needed for the Gift Aid application. With the next agenda item in mind, he has been considering a policy for lump sum donations by C3 and the need to be sure that it was going to be used for our purposes, and suggested a payment of half the amount up front and the rest to follow by instalments as things progressed. There was some discussion about this and whether payments should only be made against invoices, as was strictly speaking the case. It was agreed that Christian's idea was a viable alternative where the money was really needed immediately.
4. Application for grant by Healy Arts Charity: Siobhan had circulated a request for support, and funding if possible, to bring artisan glass makers and ceramicists to Craignish to give demonstrations and run classes. Products of these would be used to create a permanent art installation at the new Healy Arts Venue in Lunga. Her suggestions had met with support by email from several board members and the Treasurer had confirmed that a sum of £1,500 could be reasonably allocated from our available funds. It was unanimously agreed that this should be donated to Healy Arts Charity.
5. General Data Protection Regulations (GDPR): There was a lengthy discussion about the need to keep a membership list with names and addresses and make this available (under certain conditions), as a requirement of our new Articles. Jane reported that some progress had been made with the updating of the most recent list, but some newer members needed to be added, and that the membership figure was probably in the region of 80-90. It was agreed that the members should be circulated, mainly by email, although we do not have email addresses for everyone and some letters might also be necessary. Rory agreed to draft this. It would make members aware of the new requirement, and ask them to reply if they were happy to continue as members on this basis; no response would be taken as a wish to resign. It was also thought that this could be seen as an opportunity to raise C3's profile and could be backed up by information on the noticeboard and Facebook so that the emails were not unexpected and potentially sinister-looking.
6. Galley of Lorne, application for registration of interest: Laura had circulated a draft of the application before the meeting and there was some discussion about the content and suggestions for amendments. As Laura was not present, it was agreed that the board would send their suggestions as a response to Laura's email and hopefully the draft could be finalised in time for the next meeting.
7. Defibrillators: it was noted that while Chris Booth was happy to take responsibility for all the peninsula defibrillators he did not wish to be co-opted to the Board. We therefore have one vacancy for a co-opted director.
8. There was nothing further to report under Communications and no other matters were raised.

9. Date of next meeting: 12th October 2022 at 7.30pm, in the Village Hall with Zoom option, subject to a final decision by Vicki as the main hall will be in use so there may be some disturbance.

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Chairman

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Date