

Craignish Community Company

Draft Minutes of Board of Directors Meeting Monday 10th July 2024 at 7:40 pm at the Village Hall

Present: Vicki Burnett (Chair), Mandy Clarke, Mark Hampton, Siobhan Healy, Jane Smee (Secretary).

Actions required:

- Mark, Mandy and Ken to work on a draft funding matrix for discussion
- Jane to confirm to Sarah Whittle that we accept the revised Hire Terms and Conditions of the Village Hall
- Vicki to negotiate the tender for craignish.info maintenance on the basis discussed
- Vicki to send formal thanks to Kames and to NHASMA
- Vicki to check with Ken re responsibility for the donation box at Kilvaree

1. **Apologies:** Laura Leslie-Sherwood, Ken Taggart, Ben Weaser.
2. **Appointment of Chair:** Vicki agreed to be Chair for another year, but asked the other directors to consider someone working alongside her, ready to take over next year (when she will have to retire under the 6-year rule). Vicki was appointed, nominated by Mark and seconded by Mandy.
3. **Appointment of Treasurer:** Ken Taggart was appointed, nominated by Vicki and seconded by Mark.
4. **Minutes of the meeting on 10th June 2024** were approved. Matters arising not covered under other items:
 - Ben has been in contact with Blair Duncanson about the leaking roof of the Roundhouse, and had an email back acknowledging. As Ben could not attend further consideration of this was postponed to the next meeting.
 - Ken has been making good progress with the take-over from Christian. He had provided a report and a suggested Delegation of Authority for consideration.
5. **Finance:** Ken's report was considered. It was noted that £1,868 had been received in donations through JustGiving (from Kames, for Neil Manchester) and this had been allocated to the First Responders. The £3,000 from NHASMA for the Kilvaree stones has been placed in a new separate fund. It was agreed that we would discuss how to use this at our September meeting. Main expenditure was on corporate costs, mainly insurance (£1,303), Roundhouse maintenance (£1,198) and First Responders' supplies (£931).
6. **Delegation of Authority for payments:** Ken's draft document was considered and it was agreed that we were happy in principle with this and would confirm at the next meeting when Ken could be there. Mark suggested also a small matrix to decide whether an idea merits our funding - perhaps with a limit depending on the benefit to the community. It was agreed that this would be a good idea, and that Mark, Mandy and Ken might be able to create and present something to the Board for discussion.
7. **Village Hall, new hiring terms:** these had been circulated in full before the meeting, and Jane explained that the main changes were requirements for users to clean up after use, which was noted; and the requirement for a deposit, which is not relevant to us. It was agreed that we would accept the new terms and Jane will email Sarah Whittle to confirm.

8. craignish.info website: Vicki reported that we have received a tender that seems hopeful though we would need to insist that the work is done on a recognised platform rather than the one being suggested. It was agreed that we would accept, but only on these terms. Mark is aware of another possibility if this one does not work out.
9. **Talamh an Righ:** as Ben could not attend, this was postponed to the September meeting.
 - *Update* via email from Ben:
 - Maintenance: some volunteers have come forward and Ben will be putting work teams together to maintain the site; they will start by removing gorse unless there are any creditable objections. Also planned is a clear-out of the shed and further maintenance. It is hoped this will all happen over the school holidays.
 - Chelsea Flower Show garden: this is moving forward with a plan now to share the garden round the peninsula, hoping that this can involve the whole community and bring it more together.
10. **Land in front of the Galley of Lorne:** It was agreed that purchasing land of any kind across the peninsula is a huge commitment and needs to be part of a broader, more strategic view of how we as a community wish to move forwards. The CAP previously discussed at length would provide C3 with the framework within which we could make more considered decisions. Therefore we will revisit it in September, possibly with a view to setting up a sub-group to work on it.
11. **AOB:** Vicki will send a formal thank you to Kames for their JustGiving donation, and to NHASMA for the donation for Kilvaree stones. We have now been given the key to the donation box on site at Kilvaree. It was agreed that ideally the Treasurer should keep this and arrange for it to be emptied regularly. Vicki will check this with Ken and pass on the key if he is in agreement.
12. **Date of next meeting:** This was noted to be Wednesday 11th September 2024 at 7:30pm at the Village Hall. Vicki thanked everyone for attending and the meeting closed at 8:05pm.

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Chair

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Date